

---

**SOUTHWESTERN INDIAN POLYTECHNIC INSTITUTE (SIPI)**  
**Extended College (Distance Education Program)**

---

**Distance Education Course Registration Worksheet**  
**Spring 2012**

**Only students residing in NM can take online courses.**

**Submit this Course Registration Form by mail, Fax or email to:**

Southwestern Indian Polytechnic Institute  
ATTN: EVANGELINE BAHE, Distance Education Program  
P.O. Box 10146, Albuquerque, NM 87184

Phone: **(505) 922-4099 or 346-2330** Fax: **(505) 922-6509** Email: [Evangeline.Bahe@bie.edu](mailto:Evangeline.Bahe@bie.edu)

- **LAST DAY TO REGISTER** for SIPI Distance Education Courses: **January 9, 2012**
- **STUDENT ORIENTATION, TESTING, ADVISEMENT AND COURSE REGISTRATION:** **January 7, 2012**
- SIPI Spring 2012 Trimester **FIRST DAY OF CLASSES:** **January 9, 2012**

**HAVE YOU BEEN ADMITTED TO SIPI?**

**You must be admitted to SIPI to enroll in classes. New & Readmitted Students must complete the SIPI Application for Admissions, and submit their applications BY MAIL only to:**

Southwestern Indian Polytechnic Institute  
ATTN: **SIPI ADMISSIONS**  
P.O. Box 10146, Albuquerque, NM 87184

Phone: **(505) 346-2338**

**NOTE: ORIGINAL Applications & OFFICIAL Transcripts are required for admission to SIPI.**

- **NEW ADMISSION APPLICATIONS** must be received by the Admissions Office **no later than December 9, 2011.**
  - **APPLICATIONS FOR READMISSION** must be received by the Admissions Office **no later than December 9, 2011.**
1. This form is for **COURSE REGISTRATION ONLY** through SIPI's Distance Education Program. **BEFORE SIPI's Distance Education personnel can enroll you in courses, you must be admitted to SIPI.** SIPI Distance Education personnel will not be able to register you for courses if you have not been admitted to SIPI.
  2. If you are a **New** or **Readmitted** student **who has applied to SIPI**, you may contact the **Admissions Office** to check your admission status.
  3. If you attended SIPI but **withdrew from all** of your courses **during the Fall 2011 or Summer 2011** trimesters, **you must submit** an **application for readmission** for the **Spring 2012** trimester.
  4. Courses you register for **must meet SIPI Course Placement guidelines** and **Advisor / Department Chair Approval**. Before registering for a course, **MAKE SURE YOU HAVE MET THE PREREQUISITE REQUIREMENTS.**
  5. You may be required to **take a Placement Test** and **attend Orientation** on **January 7, 2012** at SIPI. Your SIPI advisor, program coordinator, or D.E. staff will contact you.
  6. You **must pay all required fees (via Money Order only)** before you can register for course(s). **Contact the Admissions Office** for more information, **505-346-2372** or e-mail **Ms. Chino** at [barbara.chino@bie.edu](mailto:barbara.chino@bie.edu)

# SOUTHWESTERN INDIAN POLYTECHNIC INSTITUTE (SIPI)

## Extended College (Distance Education Program)

**Only students residing in NM can take online courses.**

### Distance Education Course Registration Worksheet, p. 2 Spring 2012

All of the following information is **REQUIRED** to complete your course registration. (**PLEASE PRINT CLEARLY**)

Name: \_\_\_\_\_ SIPI Program of Study (Major): \_\_\_\_\_

Email: \_\_\_\_\_ SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_ Fax (optional): \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_

Mailing address (include zip code): \_\_\_\_\_

Fed ex address (must be a physical address): \_\_\_\_\_

Are you a Headstart employee?.....  Yes  No

If yes, which Headstart? \_\_\_\_\_

Do you have access to a computer? .....  Yes  No

Do you have access to the Internet? .....  Yes  No

Do you have access to a videoconferencing / ITV site?  Yes  No

Where will you be attending SIPI courses? \_\_\_\_\_

Name of site coordinator / site contact: \_\_\_\_\_

**Please refer to the Spring 2012 SIPI Distance Education Course Schedule to fill out the information below:**

Course	Sec.#	Course Title	Day(s)/Time	Credit(s)

Return page two only, by mail, Fax or email to: **Southwestern Indian Polytechnic Institute / attn: Evangeline Bahe, Distance Education Program / P.O. Box 10146, Albuquerque, NM 87184**  
Phone # (505) 922-4099, Fax: (505) 922-6509 / email: [evangeline.bahe@bie.edu](mailto:evangeline.bahe@bie.edu)