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**SOUTHWESTERN INDIAN POLYTECHNIC INSTITUTE (SIPI)  
Extended College (Distance Education Program)**

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**Distance Education Course Registration Worksheet  
SPRING 2010**

**Submit this Course Registration Form by mail, Fax or email to:**

Southwestern Indian Polytechnic Institute  
ATTN: EVANGELINE BAHE, Distance Education Program  
P.O. Box 10146, Albuquerque, NM 87184

Phone: **(505) 922-4099** Fax: **(505) 922-6509** Email: **ebahe@sipi.bia.edu**

- **LAST DAY TO REGISTER** for SIPI Distance Education Courses: **January 11, 2010**
- **STUDENT ORIENTATION, TESTING, ADVISEMENT AND COURSE REGISTRATION:** **January 9, 2010**
- SIPI Spring 2010 Trimester **FIRST DAY OF CLASSES:** **January 11, 2010**

**HAVE YOU BEEN ADMITTED TO SIPI?**

**You must be admitted to SIPI to enroll in classes. New & Readmitted Students must complete the SIPI Application for Admissions, and submit their applications BY MAIL only to:**

Southwestern Indian Polytechnic Institute  
ATTN: **SIPI ADMISSIONS**  
P.O. Box 10146, Albuquerque, NM 87184  
Phone: **(505) 346-2338**

**NOTE: ORIGINAL Applications & OFFICIAL Transcripts are required for admission to SIPI.**

- **NEW ADMISSION APPLICATIONS** must be received by the Admissions Office by **December 11, 2009.**
  - **APPLICATIONS FOR READMISSION** must be received by the Admissions Office by **December 11, 2009.**
1. This form is for **COURSE REGISTRATION ONLY** through SIPI's Distance Education Program. **BEFORE SIPI's Distance Education personnel can enroll you in courses, you must be admitted to SIPI.** SIPI Distance Education personnel will not be able to register you for courses if you have not been admitted to SIPI.
  2. If you are a **New** or **Readmitted** student **who has applied to SIPI**, you may contact the **Admissions Office** to check your admission status.
  3. If you attended SIPI but withdrew from all of your courses during the **SUMMER 2009** or **FALL 2009** trimesters, **you must** submit an **application for readmission** for the **Spring 2010** trimester.
  4. Courses you register for **must meet SIPI Course Placement guidelines** and **Advisor / Department Chair Approval**. Before registering for a course, **make sure you have met the prerequisite requirements.**
  5. You may be required to **take a Placement Test** and **attend Orientation** on **January 9, 2010** at SIPI. Your SIPI advisor, program coordinator, or D.E. staff will contact you.
  6. You **must pay all required fees (via Money Order only)** before you can register for course(s). **Contact the Admissions Office** for more information, **505-346-2372** or e-mail **Ms. Chino** at **bchino@sipi.bia.edu**.

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**All of the following information is REQUIRED to complete your course registration. (PLEASE PRINT CLEARLY)**

Name: \_\_\_\_\_ SIPI Program of Study (Major): \_\_\_\_\_

Email: \_\_\_\_\_ SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_ Fax (optional): \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_

Mailing address (include zip code): \_\_\_\_\_

Fed ex address (must be a physical address): \_\_\_\_\_

Are you a Headstart employee? .....  Yes  No

If yes, which Headstart? \_\_\_\_\_

Do you have access to a computer? .....  Yes  No

Do you have access to the Internet? .....  Yes  No

Do you have access to a videoconferencing / ITV site?  Yes  No

Where will you be attending SIPI courses? \_\_\_\_\_

Name of site coordinator / site contact: \_\_\_\_\_

**Please refer to the Spring 2010 SIPI Distance Education Course Schedule to fill out the information below:**

Course	Sec.#	Course Title	Day(s)/Time	Credit(s)

**Return page two only, by mail, Fax or email to: Southwestern Indian Polytechnic Institute / attn: Evangeline Bahe, Distance Education Program / P.O. Box 10146, Albuquerque, NM 87184  
Phone # (505) 922-4099, Fax: (505) 922-6509 / email: ebahe@sipi.bia.edu.**